Minutes of the Special Business Meeting Palisades Park Board of Education

	Tuesday, June 27 th , 2023 – at 6:30 p.m., Early Childhood Center
A.	CALL TO ORDER : Board President
B.	FLAG SALUTE

C.	ROLL CALL		Present	Absent
		Ms. Eun Min	\boxtimes	
		Ms. Anieska Garcia	\boxtimes	
		Ms. Soo Chung	\boxtimes	
		Ms. Helen Jeon	\boxtimes	
		Mr. Kevin Lim	\boxtimes	
		Ms. Rebekah Lee	\boxtimes	
		Mr. Anthony Kim	\boxtimes	
		Mr. William Kim		\boxtimes
		Mr. Charlie Shin		\boxtimes
		Dr. Cirillo	\boxtimes	
		John McCann	\boxtimes	
		Eliana De La Cruz		\boxtimes

D. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this Special Meeting has been provided to the public by a written notice dated June 8, 2023 (date of published notice)

The Meeting Notice has been:

- 1. Emailed to all staff members at the district's 3 school locations.
- 2. Communicated to at least 1 of the Board's designated newspapers.
- 3. Filed with the Borough Clerk of Palisades Park.

E. REVIEW AND DISCUSS RESOLUTIONS TO BE VOTED ON AT THE SPECIAL MEETING

F. ADJOURN WORK SESSION: OPEN SPECIAL MEETING

Close work session open special meeting – AG, 2nd – AK – all in favor aye 6:39 p.m.

G. REPORT OF THE BOARD PRESIDENT

June 22nd 5:00 p.m. the Lindbergh School Graduation Ceremony took place at the county field. The High School Graduation Ceremony also took place on the same day at 7:30 p.m. The weather was nice and the graduations were amazing. Eun Min thanked the faculty members, especially Dr. Cirillo.

REPORT OF THE SUPERINTENDENT

Dr. Cirillo mentioned tonight is our close out meeting. He thanked everyone for their hard work, especially this board. We are working on many projects this summer. He will update the community and the board in the coming months.

I. REPORT OF THE BOARD ATTORNEY

No Report

J. APPROVAL OF BOARD MINUTES

1. Approval of Minutes – Special Business Meeting – June 20, 2023

Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meeting;

• June 20, 2023 Special Meeting Minutes

Moved by: Anieska Garcia

VOTE

Seconded By: Helen Jeon

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	\boxtimes				Rebekah Lee	\boxtimes			
Anieska Garcia	\boxtimes				Anthony Kim	\boxtimes			
Soo Chung	\boxtimes				William Kim				\boxtimes
Helen Jeon	\boxtimes				Charlie Shin				\boxtimes
Kevin Lim	\boxtimes								

COMMITTEE REPORTS

K. FINANCE

Consent Agenda for Items 1-13 – William Kim

1. FOOD SERVICE VOUCHERS

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves Food Service Payment(s) as follows:

VENDOR	DESCRIPTION	COST
Pomptonian Food Service	Invoice 637 061623 – Request for Expenses	\$34,504.99
Map Restaurant Supplies	Invoice 103006955	\$4,588.00
Map Restaurant Supplies	Invoice 103006981	\$14,947.04
Map Restaurant Supplies	Invoice 103006982	\$1,073.86
Map Restaurant Supplies	Invoice 103007021	\$14,520.00
Map Restaurant Supplies	Invoice 103007105	\$6,400.00
Map Restaurant Supplies	Invoice 103007106	\$6,400.00
Map Restaurant Supplies	Invoice 103007453	\$7,155.99
Map Restaurant Supplies	Invoice 103007454	\$25,166.00
Map Restaurant Supplies	Invoice 103007614	\$4,710.20

2. SECRETARY'S AND TREASURER'S FINANCIAL REPORTS

BE IT RESOLVED that the Palisades Park School District Board of Education, upon the recommendation of the Superintendent, accepts the Secretary's and Treasurer's unaudited 2022-23 financial reports, which are in agreement reflecting the district's financial activities for the period May 2023.

3. RATIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION – BUDGETARY LINE ITEM STATUS

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of May 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:232.11(a).

BE IT FURTHER RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Palisades Park School District Board of Education certifies that as of May 2023 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b).

4. APPROVAL OF THE BILL LIST - JUNE

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the June 2023 bill list in the amount of **§79,491.35**:

Fund 10 (General/Current Expenses) \$74,092.40Fund 20 (Special Revenue) \$5,398.95

5. TRANSFERS

RESOLVED that the Palisades Park Board of Education, upon the recommendation of the superintendent, approve transfers for the month of May 2023.

6. ESEA GRANT ALLOCATION APPROVAL

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approve the receipt of grant allocations and submission of the Elementary and Secondary Education Act (ESEA) - Every Student Succeeds Act (ESSA) Consolidated grant funding for Palisades Park School District and the nonpublic (Notre Dame Academy), in the amount listed below, upon subsequent approval of the application, per the NJDOE mandate for the 2023-24 school year as follows:

Agenda June 27, 2023

Grant	Public (Palisades Park School District)	Nonpublic (Notre Dame Academy)	<u>Total</u>
Title I-A	\$910,418	\$0	\$910,418
Title I SIA	\$25,000	\$0	\$25,000
Title II-A	\$82,638	\$18,312	\$100,950
Title III	\$96,474	\$6,983	\$103,457
Title IV	\$39,393	\$8,730	\$48,123

7. IDEA PART B GRANT APPROVAL

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, authorizes the submission of the IDEA application for the current school year and accepts the grant award of the funds upon subsequent approval of the application.

<u>Grant</u>	Public (Palisades Park School District)	Nonpublic (Notre Dame Academy)	<u>Total</u>
IDEA B	\$513,124	\$0	\$513,124
IDEA Preschool	\$13,465	\$0	\$13,465

^{*}Awaiting allocation for Nonpublic School

8. SALARY ADJUSTMENT REQUESTS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the salary adjustment requests as follows:

<u>Staff</u>	Current Salary	New Salary	Effective
Kenneth Jordan	\$40,900.00	\$42,127.00	07/01/2023
Ryan Van Alstine	\$41,415.00	\$42,657.45	07/01/2023

Part Time Custodians

\$1.00/hour increase

9. PROCARE THERAPY – AGREEMENT RENEWAL

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, renews an agreement with ProCare Therapy for professional services as needed by the district. Term: July 1, 2023 – June 30, 2024

10. THERAPY SOURCE - AGREEMENT RENEWAL

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, renews an agreement with Therapy Source for professional services as needed by the district. Term: July 1, 2023 – June 30, 2024

11. JOINT TRANSPORTATION AGREEMENT – LEONIA SCHOOL DISTRICT

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves a Joint Transportation Agreement between the Palisades Park Board of Education and the Leonia Board of Education for the transportation of a special needs student attending a program at Leonia High School.

Term: May 11, 2023 through June 21, 2023

Total Cost: \$2,240.00

12. SALARY ADJUSTMENT REQUESTS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the salary adjustment request as follows:

Employee Name	Position	Current Salary	Salary Adjustment	Effective Date
Jaclyn Jacobs	4 th Grade Teacher	\$58,680	\$65,100	09/01/2023
		Step 5-6	Step 6-7 MA	

13. OUT OF DISTRICT CONTRACTS – 2023 – 2024 SCHOOL YEAR

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, authorizes the submission of the IDEA application for the current school year and accepts the grant award of the funds upon subsequent approval of the application.

Student ID #	<u>School</u>	Base Tuition	Additional Services
12259	Windsor Learning Center	\$72,870	N/A
373810	The Forum School	\$90,882	\$52,470
11897	The Forum School	\$90,882	N/A

Soo Chung - #11 – Are we approving this payment after the fact? Dr. Cirillo responded, we authorized Leonia to provide the transportation. They calculated a rate, and now they have billed us for the services they provided.

Moved by: Helen Jeon Seconded By: Anieska Garcia VOTE

No Board Member Yes **Board Member** Yes Abs. N/P No Abs. N/P Eun Min Rebekah Lee X \times Anieska Garcia Anthony Kim \times \times William Kim Soo Chung \times X Helen Jeon Charlie Shin \boxtimes X П П Kevin Lim \times

L. BUILDINGS AND GROUNDS

Consent agenda for Items 1-2 – Anthony Kim

1. USE OF LINDBERGH SCHOOL CAFETERIA

BE IT RESOLVED that the Board of Education upon the recommendation of the Superintendent approves a request from the Palisades Park Recreation Department for the use of the Lindbergh School cafeteria beginning Wednesday, July 5th to Friday, August 4th from 9:00 a.m. - 3:30 p.m. only on rainy days.

Also, use of the Lindbergh School Field for a "Golf Camp" July 17th - July 21st from 9:00 a.m. to 12 Noon. "Rain" days in the Lindbergh School gym (if permissible).

2. USE OF LINDBERGH SCHOOL FIELD - NOTRE DAME

BE IT RESOLVED that the Board of Education upon the recommendation of the Superintendent approves a request from Notre Dame Academy for the use of the Lindbergh School field on Friday, September 8th for a Mass celebration at 6:00 p.m. followed by a barbecue.

Notre Dame faculty will arrive at 3:00 p.m. (or after school dismissal) to set-up. The school will provide the district with a Certificate of Liability Insurance.

The "barbecue" has already been cleared by Michael Valente, Fire Chief.

Dr. Cirillo stated this is just a "use of facility" on both items and there is no fee associated. Both organizations will require Certificate of Insurance.

Moved by: Anthony Kim Seconded By: Anieska Garcia

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	\boxtimes				Rebekah Lee	\boxtimes			
Anieska Garcia	\boxtimes				Anthony Kim	\boxtimes			
Soo Chung	\boxtimes				William Kim				\boxtimes
Helen Jeon	\boxtimes				Charlie Shin				
Kevin Lim									

M. PERSONNEL

Consent agenda for Items 1-4 - Anieska Garcia

1. ESEA GRANT PROGRAM ADMINISTRATORS – 2023 – 2024 SCHOOL YEAR

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following staff as ESEA Grant Program Administrators for the 2023-2024 school year:

Employee Name	Account Number
Patrick Phalon	20-231-200-240-01
Andrew Garcia	20-231-200-240-01

2. RESIGNATION OF SCHOOL PSYCHOLOGIST

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the resignation of a School Psychologist:

Nael Llaverias Effective immediately

3. APPOINTMENT OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following personnel:

Employee	Position	New/	Salary	Start Date	Account #	Building
Name		Replacement				
Marisa	School	Nael	\$69,600	09/01/23	11-000-219-104-01	District
McGuire	Psychologist	Llaverias				
Luvia Osuna	Teacher Aide – Out	Yustitia	\$20,300	07/05/23**	11-000-262-107	Out of
	of District	Szewczyk				District
Alexa Stark	Psychology	New	Not Paid	06/28/23**	N/A	District
	Internship					
Jose Chicas	Part Time Tech	New	\$20.00/hour	07/01/23	11-000-252-104-01	District
Patrick	School	Shysell	\$74,900	09/01/23	11-000-219-104-01	District
Keane	Psychologist	Boneta				
Luz R.	Special Education	New	\$58,650	09/01/23	11-213-100-101-01	Lindbergh
Monroy-Villa	Teacher		BA Step 1			
Alex K. Kim	Part-Time	New	\$15.00/hour	Pending	11-000-262-101-01	Lindbergh
	Custodian		25 hrs/week	Fingerprint		
				approval		
Megan	LLD Teacher	Scarly Elmera	\$67,570	09/01/23	11-204-100-101-01	Lindbergh
Inglima	Grades 1-2		Step 8-9 MA			

^{**}Pending fingerprint approval

4. CO-CURRICULAR POSITIONS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the attached list Co-Curricular Positions for the 2023–2024 school year.

Soo Chung #2 – The professional has resigned and we already found a replacement. Did he provide a resignation letter beforehand? Dr. Cirillo stated that he received information beforehand that he will be resigning. We were able to get a head start in looking for his replacement.

Seconded By: Rebekah Lee

Rebekah Lee - #4 Co-Curricular Positions – Volleyball is missing. Dr. Cirillo stated any vacancy that is not filled in, we are still seeking applicants. We can do a verbal resolution to approve Tara Lapira and Jaclyn Dellosa.

Verbal Resolution

Girls Volleyball Head Coach – Jaclyn Dellosa Assistant Coach – Tara Lapira

Moved by: Anieska Garcia

VOTE										
Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P	
Eun Min	\boxtimes				Rebekah Lee	\boxtimes				
Anieska Garcia	\boxtimes				Anthony Kim	\boxtimes				
Soo Chung	\boxtimes				William Kim				\boxtimes	
Helen Jeon	\boxtimes				Charlie Shin					

- N. CURRICULUM Rebekah Lee
- O. **NEGOTIATIONS** Kevin Lim
- P. POLICY Anieska Garcia

Kevin Lim

- Q. NJ SCHOOL BOARDS LIAISON/ALTERNATE Soo Chung
- R. COUNTY SCHOOL BOARDS REP/ALTERNATE Helen Jeon
- S. SCHOOL SAFETY AND SECURITY COMMITTEE Anieska Garcia
- T. OLD BUSINESS None
- U. NEW BUSINESS
 - 1. STUDENT SAFETY DATA SUBMISSION

Moved by: Rebekah Lee Seconded By: Anthony Kim VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	\boxtimes				Rebekah Lee	\boxtimes			
Anieska Garcia	\boxtimes				Anthony Kim	\boxtimes			
Soo Chung	\boxtimes				William Kim				\boxtimes
Helen Jeon	\boxtimes				Charlie Shin				\boxtimes
Kevin Lim	\boxtimes								

V. AUDIENCE PARTICIPATION

Open audience participation – $AG - 2^{nd} - RL - all$ in favor aye. 6:48 p.m.

Audience participation

Joe Sperlazzo - 85 West Edsall Blvd, Palisades Park

Why are we not using the school website to post meetings?

Next question – Why did we get rid of all of our handicap children aides and give them to a separate company? All of the aides were picked up by another company.

Dr. Cirillo responded to audience questions. He apologized on behalf of the central office. We will make a better effort to make sure the meetings are posted.

As far as the aides, in the month of May, Dr. Cirillo made a recommendation to the board. It was discussed publicly. In the month of June, Dr. Cirillo sat in this room with ESS representatives present. The intention was to do something better. The number one request of the aides was health benefits. Not only was ESS able to offer them health benefits, but also a substantial raise. The reason ESS is able to do so is because the district is saving on payroll tax as well as other areas.

Soo Chung wanted to remind the board members that evaluations are due by the end of this month.

Close audience participation $-AG - 2^{nd} - HJ - all$ in favor aye. 6:53 p.m.

W. CLOSED SESSION

Motion to adjourn – AG, 2nd HJ – all in favor aye. – 7:05 p.m.

X. ADJOURNMENT

Respectfully,

Aleksandar Kondovski

Business Administrator/Board Secretary

PALISADES PARK SCHOOL DISTRICT

Co-Curricular Positions 2023-2024

FALL

Head Football - Jonathan Koonce

Assist Football 1 -

Assist Football 2 -

Head Boys Soccer - Chuck Zegarra

Asst Boys Soccer - Ive Pavin

Asst Boys Soccer - Dennis Martinez

Asst. Girls Soccer - Brandon Karlok

Head Cross Country - Will Hutchinson

Assist Cross Country - Anthony Almeida

Head Girls Tennis (Fall) - Donald Westcott

Assist Girls Tennis (Fall) -

WINTER

Head Boys Basketball - Ive Pavin

Assist Boys Basketball - Mate Pavin

Assist Boys Basketball - Brandon Karlok

Head Girls Basketball - Will Hutchinson

Assist Girls Basketball - Mellisa Morin

Assist Girls Basketball - Dennis Martinez

Head Bowling - Jaclyn Dellosa

Head Winter Track - Chis Messina

Assistant Wrestling - Anthony Almeida

Swimming - Tara LaPaira

SPRING

Assist Baseball -

Head Softball - John Wiseman Assist Softball - Michael Buckley

Golf - Donald Westcott

Head Spring Track & Field -Lori Kilmurray

Assist Spring Track 1 - Jonathan Koonce

Assist Spring Track 2 - Rui Gomes

Assist Spring Track 3 -

Head Boys Tennis (Spring) - Chuck Zegarra

Assist Boys Tennis (Spring) - Eric Berman

Class Advisor(s)

7th - Jessica Graf

8th - Elsa Wajda

9th -

10th - Stephanie Fiorentino / Lori Kilmurray

11th -Zavian & A. Giannantonio

12th - Ko & Rengifo

LS Yearbook Advisor - Scarpati/Martini

HS Yearbook Advisor - Korinne Sterni

HS Newspaper -

HS Literary Magazine - LaPira

HS Student Council -

LS Student Council - Martini

Treasurer of Student Activities (HS) - Joesph Galleazza

Treasurer of Student Activities (LS) - Tatta

Cheerleading Coach - Mary DeBlasio/Sierra Rosa

Mu Alpha Theta - Avo Youmshakian

Academic Decathlon - James Mascolo

Dramatic Arts - Rwan Elmohdli

National Honors Society (7-12) - Elsa Wajda

Italian National Honors Society - Mary DeBlasio

Hispanic National Honor Society - Rosanna Farnese

Korean National Honors Society - Jane Cho

Homework Club - Andia Cali-Giannantonio

International Club - Grace Ko

Environmental Club - Robert Biagiotti

Dance Team - Rachel Morgese

Trivia Club -

Hope Club - Jane Cho

All applicants must submit a letter of intent to Dr. Joseph Cirillo, Superintendent of Schools, within five days of this posting.

The Palisades Park Schools is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.